

**DRAFT**

**BELMONT PUBLIC SCHOOLS  
FY23 BUDGET CALENDAR**

(Modeled from, and incorporating dates and events from, the Town Of Belmont FY23 Budget Schedule)

**FY23 BUDGET SCHEDULE**

<b>KEY DATES:</b>	<b>EVENT:</b>
August 19, 2021	Free Cash Certified by Department of Revenue
September 30, 2021	Assistant Town Administrator Briefing on FY23 Budget Detailed Capital Budget Requests
October 13, 2021	Town Administrator Briefing on FY23 Budget operating budget guidelines with Department Heads, Distribution of budget materials to Departments, including Personnel Analysis Sheets, Statutory Analysis Sheets, Budget Narrative, Revenue Analysis Sheets, Performance Measures
November 12, 2021	FY23 Salary, Non-Salary Operating Budget, Budget Narratives, and Detailed Capital Budget Requests Due to Town Administrator's Office by Departments
November 22 - 24, 2021	Formal department presentations to the Town Administrator, including Personnel Analysis Sheets, Statutory Analysis Sheets, Budget Narrative, Revenue Analysis Sheets, Performance Measures, and Capital Budget Requests
November 29, 2021 (estimated)	FY23 Tax Rate recommendation by Board of Assessors and vote by the Select Board
December 6 or 13, 2021	Public meetings by Select Board on Department budget requests
<u>January 11, 2022</u>	<u>Finance Subcommittee meeting:</u> Discussion of Community Budget Forums; Discussion of FY23 "Rollover" amount
<u>January 19, 2022</u>	<u>Finance Subcommittee meeting:</u> Discussion of FY23 Budget; Out-of-District Tuition Funding Plan; Revolving Accounts
<u>January 18, 2022</u>	<u>School Committee meeting:</u> Hold Community Budget Forum # 1; Discussion of FY23 "Rollover" amount
<u>January 24, 2022</u> Rescheduled	<u>Submission of proposed FY23 Operating Budget to the Select Board, Select Board transmits FY23 Budget to the Warrant Committee. Joint Meeting with the School Committee and Select Board to review Town and School Budget Proposals</u>

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<u>January 24, 2022</u>	Joint Meeting of Select Board, <u>School Committee</u> , Warrant Committee, and Capital Budget Committee to present budget overview
<u>January 25, 2022</u>	<u>Finance Subcommittee meeting</u> : Discussion of Community Budget Forums; FY23 Budget Discussion
January 26, 2022	Governor’s Budget Announced – Initial Local Aid Estimates Provided
<u>February 1, 2022</u>	<u>School Committee meeting</u> : Hold Community Budget Forum # 2
February, 2022	Minuteman Regional School District Votes for FY23 Budget
February 3 – April 21, 2022	Capital Committee reviews Capital Budget and prepares report to ATM
<u>February 8, 2022</u>	<u>Finance Subcommittee meeting</u> : Discussion of Community Budget Forums; FY23 Budget Discussion
<u>February 15, 2022</u>	<u>School Committee meeting</u> : Hold Community Budget Forum # 3; FY23 Budget Discussion
<u>February 16, 2022</u>	Submission of proposed FY23 Operating Budget to the Select Board, Select Board transmits FY23 Budget to the Warrant Committee. <u>Joint Meeting with the School Committee and Select Board to review Town and School Budget Proposals</u>
February 16, 2022	Possible budget revisions based on the Select Board’s public meetings and review of all general government budget requests. Transmit the Approved Town Operating Budget, as amended, to the Warrant Committee as voted by the Select Board
<u>March 1, 2022</u>	<u>Finance Subcommittee meeting</u> : FY23 Budget Discussion
<u>March 8, 2022</u>	<u>School Committee meeting</u> : FY23 Budget Discussion

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<b>KEY DATES:</b>	<b>EVENT:</b>
<u>March 15, 2022</u>	<u>Finance Subcommittee meeting:</u> FY23 Budget Discussion; review of FY23 Budget Documents
<u>March 22, 2022</u>	<u>School Committee meeting:</u> FY23 Budget Discussion
<u>March 29, 2022</u>	<u>Finance Subcommittee meeting:</u> FY23 Budget Discussion; review of Warrant Committee FY23 Budget questions
April 5, 2022	Annual Town Election
<u>April 12, 2022</u>	<u>School Committee meeting:</u> FY23 Budget Discussion
<u>April 14, 2022*</u>	<u>Finance Subcommittee meeting:</u> FY23 Budget Discussion; FY23 Budget Revisions, if necessary
<u>April 26, 2022</u>	<u>School Committee meeting:</u> FY23 Public Budget Hearing
<u>April 28, 2022*</u>	<u>Finance Subcommittee meeting:</u> FY23 Budget – Initial Discussion of Town Meeting Presentation
May 2, 2022	Annual Town Meeting – Non-Financial Articles
<u>May 17, 2022</u>	<u>Finance Subcommittee meeting:</u> FY23 Budget – Discussion of Town Meeting Presentation
June 6, 2022	Annual Town Meeting – Budgetary Articles

\*Denotes Thursday meeting dates for the Finance Subcommittee