

Belmont High School

Mr. Daniel E. Richards
Principal



"Home of the Marauders"
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Ms. Lisa Hurtubise
Assistant Principal

Ms. Sherri Turner
Assistant Principal

Mr. John Muldoon
Assistant Principal

Memorandum

To: John Phelan, Superintendent
From: Dan Richards, Principal
Date: February 2, 2017
CC: Janice Darias, Assistant Superintendent



UNICEF Field Trip Request

I am writing to request a field trip for Belmont High School students to attend the UNICEF Annual Meeting Student Summit in Washington D.C. from 3/31/2017 - 4/2/2017. The trip would include 3 students and 2 chaperones and require 2 nights stay.

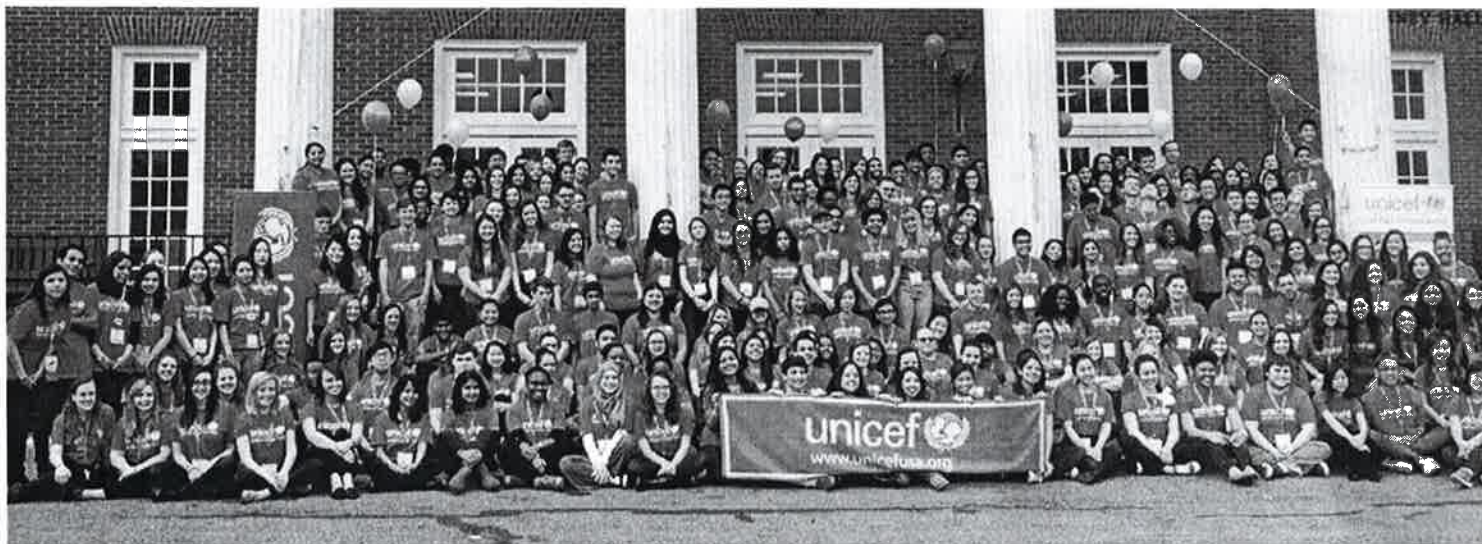
Thank you for your consideration

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BELMONT PUBLIC SCHOOLS
OFFICE OF
SUPERINTENDENT

* Learn * Think * Create * Serve

The U.S. Fund for UNICEF Annual Meeting (<https://www.unicefusa.org/help/events/2017-annual-meeting>)

Annual Meeting Student Summit



A gathering of ideas, community and action

Join 400 UNICEF Club members, leaders and activists to share best practices, hear from amazing speakers, participate in skill and knowledge building workshops, and bring the most recent UNICEF resources back to your school!

General Session and Advocacy Day participants will also have the opportunity to join UNICEF partners and supporters for congressional meetings on Capitol Hill.

Who Can Participate

Registration is open to UNICEF Club members and advisors, prospective UNICEF Club members, UNICEF Club Alumni, and students 13 years old or older interested in global citizenship, international issues, and activism on campus. Travel subsidy priority will be given to officially registered clubs. All individual participants must be 18 years or older to register. Please register early as registration is expected to reach full capacity. A waiting list will be available as needed.

Participants under the age of 18: All participants under the age of 18 must register with, and be accompanied by, an authorized adult chaperone (i.e. a faculty member, parent, legal guardian or person who is in loco parentis, over the age of 21 and approved by the school). The chaperone can accompany no more than 6 students under the age of 18. Additional students will require an additional chaperone.

SATURDAY, APRIL 1 - TUESDAY, APRIL 4, 2017

Business attire

- 12:00 PM Saturday, April 1st : Student Summit Only
- 8:30 AM Sunday, April 2nd: Student Summit Only
- 8:30 AM Monday, April 3rd: Annual Meeting General Session (Optional)
- 8:00 AM Tuesday, April 4th: Advocacy Day (Optional)

📍 Omni Shoreham Hotel

📍 2500 Calvert Street NW Washington, DC (<https://maps.google.com/maps?ll=38.922666,-77.053924&z=12&t=m&hl=en&gl=US&mapclient=apiv3>)

Lodging and Accommodations

EVENT HOTEL: OMNI SHOREHAM HOTEL

Each participant is responsible for booking their own accommodations. The U.S. Fund for UNICEF has reserved limited rooms at a special guest rate of \$199.00/night/room for students and advisors affiliated with UNICEF Clubs attending the event. To make a reservation, please call 1-800-THE-OMNI or [reserve your room online \(https://www.omnihotels.com/hotels/washington-dc-shoreham/meetings/unicef-student\)](https://www.omnihotels.com/hotels/washington-dc-shoreham/meetings/unicef-student). Please use group code "UNICEF STUDENT" when making your reservation.

Registration Fees and Dates

Registration for Saturday - Sunday: \$50.00 until February 28th, 2017

Registration for Saturday - Tuesday: \$60.00 until February 28th, 2017

Travel subsidy: Submission deadline January 31st, 2017

Late Registration: \$70.00 until March 31st, 2017

If you have any questions, please see our [FAQ](#) or email volunteer@unicefusa.org (<mailto:volunteer@unicefusa.org>).

Advocacy Day

Advocacy Day will bring U.S. Fund supporters across the country together to meet with Congressional Offices on Capitol Hill to discuss UNICEF's work and seek action on global children's issues.

Advocacy Day is an optional activity; however, there is limited capacity. Participants must commit to joining a preparatory training from 3:30 pm – 6:30pm on Monday, April 3 and to attending meetings with Congressional Offices on Capitol Hill on Tuesday, April 4.

Participants will be trained and supported to have effective meetings with Congressional Offices. They will work together to prepare for meetings with fellow U.S. Fund supporters from each state.

If you are interested in participating in Advocacy Day, please select the appropriate ticket on the online registration form, and we will contact you with additional information.

To learn more about and to apply to be an Advocacy Day State Leader, please follow the link at the bottom of the confirmation email after your register for the Student Summit.

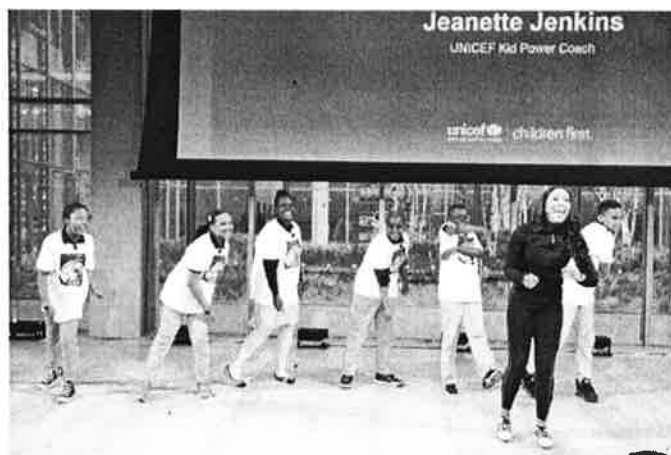
Register Now

COLLEGE REGISTRATION

([HTTPS://REGISTER.EVENTMOBL.COM/2017ANNUALMEETING/LANDING#EVENT-TITLE](https://register.eventmobl.com/2017annualmeeting/landing#event-title))

HIGH SCHOOL REGISTRATION

([HTTPS://REGISTER.EVENTMOBL.COM/HSREGISTRATION/YOUR-DETAILS](https://register.eventmobl.com/hsregistration/your-details))



U.S. Fund for UNICEF Annual Meeting

When:

April 1st 2017 – Student Summit Day 1

April 2nd 2017 – Student Summit Day 2

April 3rd 2017 – Annual Meeting General Session

April 4th 2017 – Advocacy Day (*Advocacy Training Available on 4/3*)

Where:

Omni Shoreham Hotel – 2500 Calvert Street NW
Washington, D.C.

Accommodations:

For hotel accommodations at a special guest rate:

Call 1-800-THE-OMNI

*Use group code: “UNICEF” for General Session Attendees
and “UNICEFSS” for Student Summit Attendees*

About the Student Summit

Student leaders from across the country come together to learn and share ways to make their UNICEF Club impact greater. The Summit is an opportunity to hear UNICEF speakers, attend workshops and collaborate with like-minded students & leaders.

About the General Session

The U.S. Fund for UNICEF’s Annual Meeting General Session brings together UNICEF’s top supporters, partners and constituents to celebrate the work we have done in the past year on behalf of the world’s children.

About Advocacy Day

UNICEF Advocates meet with Congressional Offices in Capital Hill to discuss UNICEF’s work and seek action on global children’s issues.