

EXHIBIT C

2-7-17

# *Mary Lee Burbank School*



WELCOME

MARY LEE  
BURBANK

WE STRIVE FOR  
LOVE OF LEARNING

RESPECT

WELL BEING

# PART A: School Enrollment



# Burbank Enrollment

Enrollment, October 1, 2010

**327 Students**

Enrollment, October 1, 2016

**373 Students**

~+46 new students

~More complex profiles (ELL students and 504 Plans)

~Added a fourth second grade class

~General Budget (paper, toner, staples, general supplies)

~Common areas (gym, cafeteria, playground, computer lab)

~Bus (parking, drop off and pick up, staff parking)

~After School Program

~Impact on support staff (special needs teachers, RTI, office staff, nurse, guidance counselor, school psychologist)

~Difficulty finding space for TMP, ACCESS Testing, MCAS testing (library/computer lab)

# PART B: INITIATIVES

# Burbank School Improvement Plan

- 1.Completion of Open Circle Program
- 2.Burbank SEL Steering Committee
- 3.Small Group Instruction

# Open Circle

Open Circle provides a unique, evidence-based [social and emotional learning program](#) for elementary schools. The Open Circle program delivers interactive, in-person professional development for all school staff.

Open Circle curriculum proactively develops children's social and emotional skills, including managing emotions, empathy, positive relationships and problem solving. Open Circle helps schools build communities where students feel safe, cared for and engaged in learning.

# Open Circle Curriculum Topics

## **Beginning Together**

Getting to Know Each Other

Appreciating Difference

Non-Negotiable Rules

Nonverbal Signals

## **Managing Ourselves**

Being Calm

Listening

Recognizing and Naming feelings

Body Language

Getting Calm When You Feel Upset

Positive Self-Talk

## **Strengthening Relationships**

Giving and Receiving Compliments

Including One Another

Cooperating

Speaking Up

Expressing Angry Feelings

## **How to Sort Problems**

Dangerous and Destructive Behaviors

Annoying Behavior

Teasing

Bullying Behavior

Bystander and Ally Behavior

Recognizing Discrimination



# Open Circle Curriculum Topics

## Problem Solving

Identifying the Problem

Deciding on a Positive Goal

Brainstorming Solutions

Evaluating Solutions

Making a Plan and Trying It

Overcoming Obstacles

Being a Positive Leader

## How to Sort Problems Teacher Reflection Tool

Teacher: \_\_\_\_\_

Number of Students in Class: \_\_\_\_\_ Grade: \_\_\_\_\_ Date: \_\_\_\_\_

The following reflection tool lists skills you have covered in Open Circle. Please read each sentence and record **how often** your students use each of these skills.

	Never	Sometimes	Often	Always
1. My students tell a responsible adult when they see a dangerous or destructive behavior.				
2. My students respond respectfully to annoying behavior.				
3. My students know some ways to respond when they are being teased and don't like it.				
4. My students understand how someone else is feeling.				
5. My students know that mean and hurtful teasing that happens over and over again is a dangerous and destructive behavior.				
6. My students know some things they could do or say to help someone being teased.				

# Teachers Agree that Open Circle

Reduces Bullying Behavior

Reduces Physical Aggression

Improves Problem Solving

Increases Empathy

Increases Cooperation

Improves Teaching Practice



# What Open Circle Means to Us...

“One thing I learned was speaking up”

“I learned about bullies, upstanders and bystanders”

“I share my ideas and listen to other people's ideas”

“I learned that if I get mad at somebody I should use calm breathing to calm down”

”One thing I have learned is not to exclude people from games”

“One thing I think I learned from Open Circle at Burbank and will use next year is expressing how I feel”

“Think of everyone else”

# Burbank SEL Steering Committee

Specific Focus: This year the SEL committee will focus on surveying the staff about any proposed changes to the Habits of Success assemblies to ensure any alignment that needs to happen between HOS and SEL standards/layers along with connecting the Open Circle themes and Burbank Core Values with the larger Burbank School Community.

# Community School Meeting

~June-we had a staff meeting where we surveyed the staff about Habits of Success and ideas/suggestions/additions that we could make.

~June and August, members of the Burbank SEL Committee met and connected the work we did with Rachel Poliner to the school based SEL focus of redesigning our Habits of Success Assemblies to focus more on our core values and Open Circle. We were able to outline six meetings for the year focused on the major themes of Open Circle, and Burbank School Core Values.

# Community School Meeting

**October 21st 1:45-2:15 (SEL Committee) Beginning Together**  
***Whole Body Listening Larry* by Elizabeth Sautter**

**November 17th 8:55-9:25 (First Grade Team) Managing Ourselves (Managing Emotions)**  
***When Sophie Gets Angry* by Molly Bang**

**December 15th 8:55-9:25 (Kindergarten Team) Managing Ourselves (Mindfulness)**  
***Silence* by Lemniscates**

**February 17th 8:55-9:25 (Third Grade Team) Strengthening Relationships (Cooperating)**  
***Swimmy* by Leo Lionni or *What if Everyone Did That?* by Ellen Javernick**

**May 10th 8:55-9:25 (Second Grade Team) Problem Solving (Persistence, Multiple Solutions to a Problem)**  
***The Most Magnificent Thing, What Do You Do With a Problem,* by Ashley Spires**

**May 23rd 8:55-9:25 (Fourth Grade Team) How to Sort Problems (Teasing, Bullying, Bystander)**  
***The Invisible Boy* by Patrice Barton**

# Community School Meeting

<https://vimeo.com/188460538>



# Small Group Instruction



# Small Group Instruction

A two-year PLT was formed starting in the fall of 2015. The PLT was formed to investigate different instructional practices to improve our Reading Workshop, Mathematics Workshop and focus on small group instruction across the content areas in grade K-4.

The first year the focus was on research and design. After observations, article review, and video research, the focus has shifted to implementation at each grade level. Including Daily 5, Daily 3 and content area integration. .

This year we are focusing on Lesson Study within our implementation of small group instruction. Lesson Study is a form of professional development we are using to improve our teaching by incorporating new ideas and methods. Lesson Study is an approach using a small group of educators in a collaborative process. It is goal driven and involves teachers' regular classroom work.

# Small Group Instruction

## Goals:

1. Small group instruction structured around mini-lessons for the whole class and small group lessons for the remainder of the workshop.
2. Meaningful work being done during the workshop
3. Through using Lesson Study as outlined, we will work together to set goals, plan, observe, debrief/revise, reflect and share.
4. Small group instruction throughout K-4, in math, reading and in content areas with integration.

## Currently...

Teachers are in full swing with Lesson Study- they are first planning the mini-lessons together, then trying them out (observing each other implementing the lessons), and then critiquing how the lesson went, both strengths and areas to improve. The focus on being how to best implement small group instruction, while fostering a workshop model.

Thank you!

