

## **Study Groups**

**Staff members are encouraged to propose and participate in study groups. Teachers and administrators who share a common interest form the Study Group.**

**Study Groups need three or four members to get started but are open to all members of the staff for participation. Teachers can earn recertification points depending on the design and organization of the work of the group. Facilitators willing to lead a study group assume some responsibilities. These include:**

- **Organizing and Facilitating the Work of the Group**
- **Determining with Group Members the Goals for the Year**
- **Determining with the Group the Means to Assess Progress**
- **Maintaining a Record of Meeting Dates and Attendance**
- **Providing a Brief End of Year Summary of Activities**

**Other summary documents include:**

- **Number of Hours**
- **Participants Present for Each Meeting**
- **Suggested Number of PDPs per Participant**
- **Signature of Administrator Who Approved Original Proposal**

**Please contact Janice Darias (993-5410) if you have an interest in starting a new Study Group during the 2012-2013 school year.**