

**Belmont School Committee Work Session Minutes**  
**Finance Subcommittee**  
**March 29, 2016**  
**Conference Room of the School Administration Building**

**Present:** Ms. Susan Burgess-Cox  
Mr. Thomas Caputo  
Ms. Laurie Slap  
Mr. John Phelan, Superintendent  
Mr. Anthony DiCologero, Director of Finance

**1. Call to Order**

The meeting was called to order at 7:33 a.m.

**2. Approval of Minutes**

The Committee reviewed minutes from December 15, 2015, January 5, 2016, March 8, 2016, March 15, 2016 and March 22, 2016. Edits were made as suggested. Upon a motion by Laurie Slap, seconded by Tom Caputo, the Committee voted unanimously to approve the minutes for each meeting as amended.


**3. FY17 Budget**

Mr. Phelan provided an overview of the staffing needs for FY17 including a summary of the current staffing needs and requests for additional personnel at the schools. It was noted that at least 5 additional positions will be necessary for the 2016-2017 school year. Some of the needs included an art teacher at the elementary level, an ESL teacher at the Butler School, and a Special Education Teacher at the Chenery Middle School. Mr. Phelan noted that he is in the process of discussing these requests with members of the Leadership Team. The approved requests will be incorporated into the FY17 Budget. A budget hearing is scheduled for April 26, 2016 at 7:00 PM.

**4. Adjournment**

The meeting was adjourned at 9:15 a.m.

Respectfully submitted by



Susan Burgess-Cox