

Belmont School Committee Minutes
Finance Subcommittee
January 5, 2016
Conference Room of the School Administration Building

Present: Ms. Susan Burgess-Cox
Mr. Thomas Caputo
Ms. Laurie Slap
Mr. John Phelan, Superintendent
Mr. Anthony DiCologero, Director of Finance

1. Call to Order

The meeting was called to order at 7:32 a.m.

2. Approval of Minutes

There were no minutes to approve.

3. FY16 ELL Staffing Needs

Superintendent Phelan provided a summary of the current needs for ELL such as the Butler School having twice as many ELL students than expected. Currently an aide is being utilized to assist the teacher in serving the students. While the state has provide funding through a grant to support compliance with state requirements for ELL, it is possible that other sources of funds may be necessary to meet these needs.

4. FY16 Special Education Staffing Needs

Superintendent Phelan noted that the Wellington is in need of a 0.5 FTE for Special Education. The administration is looking into the possibility of filling this position. The staffing needs of 0.2 FTE to assist students with math have been fulfilled.

5. FY16 Budget Timeline

The Superintendent presented a proposed timeline that included dates for meeting with leadership council members to discuss budget requests and the coordination of budget presentations for town officials. The timeline begins on January 11, 2016 an ends with the completion of an initial draft budget for first week of February. The purpose of developing such a timeline was to ensure coordination with the Warrant Committee and Town Administration.

6. Capital/Space Needs

The Space Task force continues to meet to address the space needs of the schools. A meeting of the Space Task Force is scheduled for January 7, 2016 at 9:00 AM to discuss options and recommendations that will address the space challenges of the schools. Superintendent Phelan reported that he will be attending school PTO/PTA meetings to present information on the Capital/Space needs of the

district. Additionally, a presentation of the Spaces Challenges facing the schools will be presented at the meeting of the full School Committee.

7. FY17 Capital Budget

Superintendent Phelan presented a list of potential capital projects such as the need for modular units that would include furniture and technology for the units. Additionally, there was a review of the FY16 capital requests with an update on the possibility of a less costly option for the high school fire alarm.

8. Adjournment

The meeting was adjourned at 9:15 a.m.

Respectfully submitted by



Susan Burgess-Cox