

**BELMONT EQUITY SUBCOMMITTEE MEETING MINUTES
REMOTE MEETING
JUNE 11, 2021**

**RECEIVED
TOWN CLERK
BELMONT, MA**

DATE: March 9, 2022
TIME: 3:00 PM

Present: Mr. Jamal Carlos Saeh, Subcommittee Chair
Ms. Amy Checkoway, Subcommittee Member
Mr. Michael Crowley, Subcommittee Member
Ms. Janice Darias, Assistant Superintendent for Curriculum & Instruction

The meeting was called to order at 8:09 am

1. Report on Director of DEI Job Description

The subcommittee discussed and agreed upon the language in the job description, with the suggestion that there should be additional reference to the LGBTQ+ Alliance to the list of community groups that we partner with. Ms. Darias provided an update on the hiring process. The screening committee will meet starting next week to review the position description and draft interview questions; Mr. McAllister is leading the committee. There are 29 applicants in the pool. Mr. Saeh asked if the subcommittee could review the applications, and Mr. Darias explained that the applications need to be limited to the screening committee for confidentiality purposes.

2. Equity Audit Update


Ms. Darias let the subcommittee know that the equity audit contract has not yet been signed. The director of finance and attorneys are reviewing the scope of work. The subcommittee expressed the desire to receive products from the equity audit on a rolling basis, to the extent possible.

3. Approval of Minutes – May 27, 2021 Equity Subcommittee Meeting

The minutes were unanimously approved on a motion by Mr. Crowley and a second by Mr. Saeh (3-0).

The meeting adjourned at 9:00 am.

Respectfully Submitted by:


Meghan Moriarty, Secretary