

**Belmont School Committee
Policy Subcommittee Meeting
December 11, 2018
Conference Room of the School Administration Building**

Present: Ms. Susan Burgess-Cox
Ms. Kate Bowen
Ms. Tara Donner
Ms. Jill Norton
Ms. Andrea Prestwich
Mr. John Phelan, Superintendent
Ms. Mary Pederson

1. Call to Order

The meeting was called to order at 4:00 PM.

2. Review/Approval of Minutes

There were no minutes for the group to review/approve.

3. Afterschool Care

The group reviewed the survey drafted by Tara Donner for families to obtain information on the current use of Afterschool Programs. The group suggested some edits and agreed to send out the survey as amended after the winter break with a deadline of Monday, January 14, 2019 to give families time to complete the survey. The group also agreed to include an introductory paragraph on the reasoning behind the survey when distributing it to families. It was noted that most programs have expanded their enrollment and did not report any major outstanding issues.

4. Start Time Pilot

The group discussed a report from the High School Start Time Task Force which recommended that staff report at the same time and students report 25 minutes later four days each week and 80 minutes later on Wednesdays. This was the preferred scenario for students, staff and parents. The district will now review the recommendation of the Task Force and its impact on transportation, contracts and meeting schedules. The district hopes to implement a pilot for the 2019-2020 school year.

5. Homework Handout

The group had a brief discussion regarding the district's homework policy. A copy of the homework guidelines for the Burbank School was distributed to the group to review. It was agreed that this may be a topic for the Policy Subcommittee to discuss at a future meeting.


6. Other Business

The group briefly discussed a proposal from Belmont Youth Basketball Association to name the court after coach Paul Lyons. A proposal was sent to the full School Committee with the goal of having a decision made before the end of the 2018-2019 basketball season. The group agreed to consider a review of the district's current naming policies.

7. Adjourn

The meeting adjourned at 5:31 PM.

Respectfully submitted by

A handwritten signature in black ink, appearing to read 'Susan Burgess-Cox', written over a horizontal line.

Susan Burgess-Cox