

**Belmont School Committee Work Session Minutes**  
**Finance Subcommittee Meeting with Warrant Committee Education Subcommittee**  
**October 24, 2017**  
**Conference Room of the School Administration Building**

**Present:** Ms. Susan Burgess-Cox  
Mr. Murat Bicer  
Mr. Thomas Caputo  
Mr. John Phelan, Superintendent  
Mr. Anthony DiCologero, Director of Finance

**1. Call to Order**

The meeting was called to order at 7:32 AM.

**2. SPED Funding**

The group discussed the past meeting with the Warrant Committee Education Subcommittee and the balance of the circuit breaker account of approximately \$1.1 million. At this time, the group is comfortable with the administration's recommendation to carry forward funds in this account rather than using them immediately.

**3. Custodial Fee for Outside Rentals Developing Needs of FY18 and FY19**

Mr. DiCologero noted that due to contractual changes associated with pay for Local 408, Belmont School Employees State Council 93 of the American Federation of State, County and Municipal Employees (AFSCME) the district needs to consider changes to custodial fees for outside rentals for Sundays and Holidays. Mr. DiCologero proposed an increase in rental rates for FY19. For FY18, the District will incur the costs related to the contractual amendments.

**4. Developing Needs FY18 and FY19**

Discussions with administrators of each school resulted in requests for the following: A professional aide and 0.4 teacher at the Butler for Special Education; a professional aide at the Winn Brook; a hallway monitor at the High School; and a 0.6 Physical Education Teacher, 0.4 Health Teacher, and 1.0 for ELL at the Chenery to decrease class size. Superintendent Phelan noted that next year the Chenery will need 2 fifth grade teachers and 1 art position due to accommodate the rising 4<sup>th</sup> grade class. After a brief discussion it was agreed that the administration will speak to the administrators at the Wellington and Burbank regarding their needs before making decisions regarding those noted above and consider hiring 2.0 FTE for Physical Education and Health.

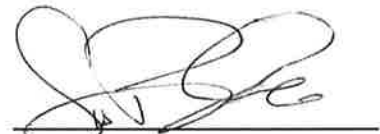
**5. FY18 Q1 Budget Update**

At this time the budget will break even for the quarter. It was noted that Q1 spending includes only the summer and first month of the school year. The proposed positions for FY18 can be filled due to staff exchanges at the Winn Brook, High School as well as changes in staff needs at different schools. Superintendent Phelan and Mr. DiCologero felt that there is sufficient funding to fill the needs listed above.

**6. Adjourn**

The meeting adjourned at 9:03 AM.

Respectfully submitted by



Susan Burgess-Cox