

### Agenda/Meeting Materials

The Superintendent, conferring with the Chairperson of the School Committee, will arrange the order of agenda items so that the School Committee can accomplish its business as expeditiously as possible. The particular order may vary from meeting to meeting in keeping with the business at hand.

The School Committee will follow the order of business established by the agenda to the extent practicable. The order of business may be rearranged for the convenience of visitors, individuals appearing before the School Committee, or to expedite School Committee business.

Any School Committee member or a member of the Belmont Public School Community who wishes to have a topic scheduled on the agenda should submit a request to the Superintendent or the Chairperson of the Committee. A staff member who wishes to have a topic scheduled on the agenda should submit the request through the Superintendent. The inclusion and scheduling of such items will be at the discretion of the Chairperson of the School Committee, in consultation with the Superintendent. The agenda will also provide time for members of the Belmont Public School Community to speak briefly before the School Committee.

The agenda, together with supporting materials, will be distributed to School Committee members on the Friday prior to a regularly scheduled meeting.

Agendas will be posted on the Belmont Public Schools' web site.

Internal Reference: Community Relations: Public Participation (1006)