

Use and Rental of School Department Property

Buildings and facilities of the Belmont Public Schools are available for use by school related groups and other organizations so long as such use does not interfere with the educational programs and activities of the district. The Superintendent shall establish and administer procedures governing the use of school buildings and athletic fields and facilities.

Priority for requests to use school facilities will be given to organizations whose mission is directly related to the Belmont Public Schools; Belmont municipal departments, boards and committees; and Belmont youth organizations that (1) are open to all members of the Belmont community and (2) operate on a non-profit basis (including scout organizations and town wide sports programs). Such organizations shall pay the costs of custodians but will be exempt from rental fees.

Other organizations may rent available space in school buildings in the following order and shall pay the costs of any custodian plus a rental fee as set forth in the fee schedule approved annually by the School Committee:

1. Belmont non-profit
2. Belmont for profit
3. Non Belmont non-profit
4. Non-Belmont for profit

Any organization renting available building or facilities space shall obtain and present satisfactory evidence of comprehensive general liability insurance in an amount determined by the Superintendent prior to the use of the building. The Superintendent may waive this requirement at his/her discretion.

Legal References:

MGL 71:71

Procedure: