

## Dissemination and Implementation of Policy and Procedures

The Superintendent insures that policies and procedures of the Belmont Public Schools are disseminated to all administrators, who are then responsible for informing staff in their buildings or departments of such policies and procedures, and for insuring appropriate implementation. All policies and procedures will be accessible to all members of the community. Members of the community may request a copy of a particular procedure through the Superintendent's office during normal business hours.

### Legal References:

MGL 71:37H

MGL 66:10