

## **Student Behavior in Extracurricular Classes**

Extracurricular Enrichment Program students should behave in the same appropriate and respectful way that they are expected to behave during the Winn Brook school day.

Although school is "out", the class is conducted on school grounds and there are still Winn Brook teachers and staff in the vicinity who can be disturbed. We want and encourage our Extracurricular students to be creative, have fun, and enjoy the classes, but allowing too much leeway to the point where chaos ensues will ultimately erode the classroom experience for all the children, undermine the reputation of the program, and potentially cause problems with school administration.

Extracurricular class instructor(s) will reiterate this concept with the students, and enforce a reasonable standard of behavior (e.g., no yelling, no roughhousing, no disrespectful behavior toward classmates or instructors), as specified in the following excerpt from the Winn Brook Extracurricular Enrichment Program *Instructor Guidelines Manual* :

### **Behavior and Discipline: The Student Behavior Handbook**

All Extracurricular Program students are expected to abide by the student behavior code outlined in the Winn Brook School Student Behavior Handbook (which is signed by each Winn Brook student at the start of the school year). Instructors should *reinforce* this expectation, *require* acceptable behavior, and *exemplify* it themselves. Instructors may obtain a copy of the Handbook upon request. The Handbook lists "Expected Good Citizen Behaviors" and "Taboos":

#### **Expected Good Citizen Behaviors – Students Will:**

- Be polite, fair, and show concern for others' feelings
- Use common courtesies
- Behave in an orderly way
- Be truthful
- Respect the property of classmates, staff and school
- Bring to school only items conducive to a positive learning environment.

#### **The Four Taboos (serious and require immediate adult response):**

1. Intentionally bullying or inflicting injury or insult on another person, either physically (biting, spitting, using hands, feet, or objects) or verbally (using racial, religious, or personal slurs)
2. Intentionally destroying/stealing property
3. Leaving school grounds without permission
4. Bringing items to school that could be used in ways dangerous or threatening to others.

#### **Consequences Pertaining to Extracurricular Classes**

In the event that an Extracurricular Program student seriously misbehaves in class or causes continued disruption, the instructor will follow a 3-step program of consequences:

1. First infraction: the instructor gives the student a verbal warning that the next infraction will result in removal of the student to a monitor for the remainder of that class; the instructor will notify the Extracurricular Co-Chairs, who will contact the parent.
2. Second infraction: the student is removed from class to the custody of a monitor until dismissal time; the instructor will notify the Extracurricular Co-Chairs, who will contact the parent.
3. Third infraction: the student will be removed from class to the custody of a monitor until dismissal time, and withdrawn from the class for the remainder of the session; the instructor will notify the Extracurricular Co-Chairs, who will notify the parent.