


**EXHIBIT B3
6-4-13**

Memo

To: Dr. Thomas Kingston
From: Colleen Foley and Daniel Richards 
CC: Janice Darias
Date: 5/10/2013
Re: Trip to France for French students- April 2014

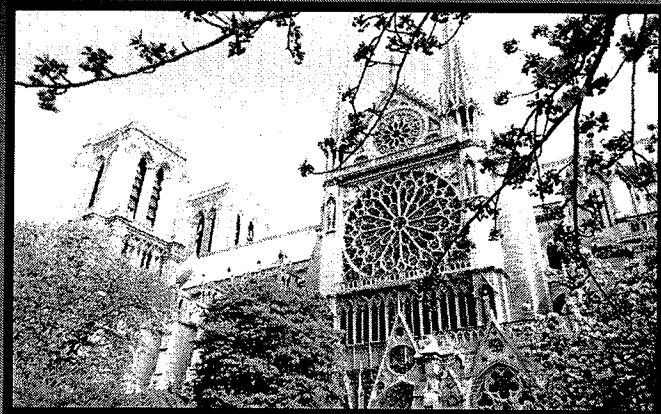
Please see attached proposal for a trip to France for French students.

Proposal for France Trip April 2014

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| Destination: | Paris, France |
| Dates: | April 19-26, 2014 <i>April vacation is April 19-27</i> |
| Educational Rationale: | This is a unique opportunity for students studying French to visit France and be immersed in the language they have been studying throughout their high school career. The students will experience first hand the culture of France through visits to historical sites and museums. As part of the educational component of the trip, students will have to prepare a lesson for the group about one of the historical or cultural sites that they will visit and they will present to the group in French. |
| Number of participants: be | approximately 20 (Students must have completed or enrolled in French 4, French 4 Honors, French 5 or AP French.) |
| Trip Leader: | Trip leader: Eric Ahern Additional chaperones: 1 or 2 |
| Itinerary: | The group will fly to Paris where they will stay for the duration of the trip. From Paris, they will take day trips by motor coach to Versailles, Giverny, and Normandy. |
| Projected Costs: | The trip is being organized by World Cultural Tours in Uxbridge, MA. The price includes flights, land transportation, food, lodging, entrance fees, and the cost of the chaperones. Estimated cost: \$3,199. There will be one full scholarship available to a student in need of financial assistance. |

Join Belmont High School to Experience...

France



April 19 - 26, 2014

* Paris * Versailles * Giverny * Normandy *

Our Daily Itinerary (subject to change):

Day 1: Depart USA

We depart the USA today on our overnight, transatlantic flight to Paris, France. Meals and snacks are served on board.

Day 2: Arrive Paris

Upon arrival in Paris, the City of Lights, we are greeted by our World Cultural Tours representative and escorted to our private motor coach. We depart the airport and transfer to our hotel for check-in. We enjoy the balance of the day at leisure, followed by our Welcome Dinner together at our hotel this evening.

(D) Hotel Ibis Tour Eiffel Cambronne or similar

Day 3: Paris - Versailles - Paris

After breakfast this morning, we depart our hotel and enjoy a guided excursion to Versailles, a magnificent château outside of Paris that served as the residence for several King Louis' of France. The splendor of the Grands appartements and gilded Hall of Mirrors is unsurpassed and it was here that the Treaty of Versailles, ending the first World War, was ratified. Sprawling gardens extend beyond the château, where we may choose to walk, take a buggy ride or rent bikes to explore the beautiful estate grounds. We return to Paris and make dinner arrangements on our own this evening. Perhaps visit a local crêperie or try the ever-popular, Steak frites at a traditional brasserie.

(B) Hotel Ibis Tour Eiffel Cambronne or similar

Day 4: Paris

This morning after breakfast, we enjoy a guided tour of the city, including a visit to the second floor of the Eiffel Tower for a spectacular panoramic view of the city and the Arc de Triomphe. We visit the Cathédrale Notre-Dame de Paris built between 1163 and 1330. This magnificent cathedral is known for its gargoyle statues and tower bell and is the most important religious edifice in France. We end our sightseeing with a visit to the famous Musée du Louvre, which contains one of the most important art collections in the world and is a remarkable building in itself. We have some time this afternoon for independent sightseeing before dinner together at a local restaurant this evening.

(B, D) Hotel Ibis Tour Eiffel Cambronne or similar

8-Day Tour Includes:

- Roundtrip Airfare
- 6 Nights Accommodation
- Luxury Motor Coach
- Tour Manager Throughout
- Breakfast Daily
- Welcome Dinner
- 1 Additional Dinner
- Farewell Dinner
- Sightseeing Per Itinerary
- Air Taxes Up To \$400
- Standard A+ Travel Insurance

\$3,199 P/P Dbl. Occ.

(Plus Air Taxes Exceeding \$400,
Pending Air Confirmation)

Day 5: Paris - Giverny - Paris

This morning after breakfast, we transfer to Giverny, where we tour Monet's home and gardens. The property became the Claude Monet Foundation after extensive restorations following its donation by his son to the Académie des Beaux-Arts in 1966. We return to Paris with the balance of the day open for independent exploration and sightseeing. We have the opportunity to enjoy more traditional French cuisine as we make dinner arrangements on our own this evening.

(B) Hotel Ibis Tour Eiffel Cambronne or similar

Day 6: Paris - Normandy - Paris

We have an early breakfast this morning, before departing on a full day guided excursion to Normandy, beginning with a visit to the American Cemetery and Memorial at Colleville-sur-Mer, overlooking Omaha Beach. We continue to Pointe-du-Hoc, where we view the monument erected in honor of the 2nd Battalion of the US Army Rangers who scaled this 100-foot high cliff on D-Day during Operation Overlord. We also visit the Omaha Beach Memorial Museum which presents a collection of personal objects, uniforms, military vehicles and arms, and veteran's testimony to tell the story of the events that took place here on June 6, 1944. Time permitting, we visit the quiet, seaside town of Arromanches and the D-Day Museum which looks over God Beach and the remains of one of the Mulberry harbors. Late this afternoon, we return to our hotel and dinner is under our own arrangements this evening.

(B) Hotel Ibis Tour Eiffel Cambronne or similar

Day 7: Paris/Day to Explore

Following breakfast this morning, we spend our final day in Paris together learning about both its past and present as we explore the city on our own. We may choose to visit one of the city's museums, such as the Musée Rodin, an elegant 18th-century mansion filled with works by Auguste Rodin, or one of its many beautiful gardens, such as the Jardin des Tuileries, located near the Louvre. We enjoy our Farewell Dinner together at a local restaurant this evening.

(B, D) Hotel Ibis Tour Eiffel Cambronne or similar

Day 8: Depart Paris - Arrive USA

After breakfast this morning, we transfer to the airport in Paris for our return flight home to the USA.

(B)



TERMS & CONDITIONS

RESPONSIBILITY: A VALID PASSPORT IS REQUIRED FOR ALL INTERNATIONAL TRAVELERS and must be valid at least six months after your tour return date. Please note that passport cards are not considered valid for international travel. For domestic travel within the continental USA, a passport is not required for US Citizens, however an unexpired form of local or federal government-issued photo ID (passport, driver's license, military ID) is required for all adult passengers (18 and over). • Please send - with each deposit and registration form - a copy of each registrant's passport (or government-issued photo ID for domestic tours), if applicable. **A TRAVEL VISA MAY BE REQUIRED FOR NON-US CITIZENS (TRAVELERS WITHOUT AN AMERICAN PASSPORT)**, who are traveling internationally. It is the responsibility of the traveler to contact the embassy of any countries that will be visited during the tour (including countries visited during flight layovers) to determine whether a travel visa is required, and for further information about the application process. Any visas must be obtained as the sole responsibility of the individual traveler. If you need a travel visa, World Cultural Tours (WCT) requires that you submit written verification that a visa has been obtained or a photocopy of your visa, no later than 15 days prior to the departure date of your tour. • World Cultural Tours (WCT) and other participating affiliates act solely as agents in arranging transportation, hotel accommodations, and other services. We do not assume, and in fact, we expressly disclaim, any liability for injury, damage, loss, accident, consequences resulting from cancellations and/or delays including, but not limited to, schedule changes, strikes, war, political conflict, riots, inclement weather or acts of God. Likewise, we assume no liability for any act, negligence or default of tour guides, including their agents and employees, or any company or person engaged in the transport of passengers, rendering of any service, or conducting arrangements for any tour. WCT reserves the right to cancel any tour due to insufficient participation. Furthermore, WCT reserves the right, at our sole discretion, to modify any itinerary or arrangements based on unprecedented situations that may arise. In the event modifications should become necessary, alterations may be made without penalty to the operator; additional costs, if any, shall be incurred by the traveler. • All registrants are invoiced with single occupancy rates if no roommate is specified. We will adjust rooming lists & invoices accordingly upon written notification of roommate preferences. It is the responsibility of the individual traveler to find a roommate, or group organizer to match unpaired individuals.

DEVIATION: If any passenger wishes to deviate from the group by extending their tour or by making any alterations to the included group travel arrangements, please visit www.worldculturaltours.com to submit a Deviation Request through our Contact Us page or by emailing CustomerService@WorldCulturalTours.com. Include as much information as possible in each request. A non-refundable deviation administration fee (\$150 P/P) applies, plus any additional fees charged by the airline, and may be submitted online at www.worldculturaltours.com no later than 75 days prior to departure. A Tour Consultant will contact you, therefore it is important to include telephone and/or email information. **LAND-ONLY ARRANGEMENTS:** If you plan on making your own air arrangements, you must notify World Cultural Tours in writing, no later than 91 days prior to departure. All travelers are responsible for any travel arrangements not included in the tour program, including round trip arrival and departure transfers and any arrangements necessary to join the group at their first hotel accommodation. Your final invoice will reflect any applicable adjustments to the tour price.

INSURANCE: STANDARD A+ TRAVEL INSURANCE IS INCLUDED IN YOUR TOUR, which provides for post-departure trip coverage. We are happy to provide information about this insurance plan at your request. Please review the information carefully to understand coverage. Please note that this program does not include coverage for pre-departure trip cancellation, however, you may be able to purchase additional travel insurance coverage that would include cancellation insurance for an additional cost. Please contact your group organizer for further information.

TOUR PRICES: All tour prices are based on costs, charges & exchange rates known at time of booking. In case of currency fluctuations (if applicable) of more than 3% WCT reserves the right to adjust the tour price accordingly. Any domestic and/or international residency taxes, departure or arrival taxes, security charges and other types of air or airport or port taxes or any other surcharges not included in the tour price will be the responsibility of each passenger. • Our preferred method of payment is in the form of a check; however, online individual payments can be made, using an electronic check with Intuit or using a credit card, through our website, www.worldculturaltours.com. A non-refundable convenience fee of \$30 will be assessed, per transaction, for all credit card payments. A \$50 Returned Check Fee will be assessed for each returned check. • A single check or credit card payment may be made for multiple registrants.

CANCELLATION POLICY: Cancellations are effective on the date notification is received in writing. You may submit cancellation notices to the following email address: Accounting@WorldCulturalTours.com. • Any unused tour portions are non-refundable and any costs of services received while traveling are non-refundable. Up to 91 days prior to departure, full refund less a \$150 administration fee will be made. After that period, additional cancellation fees will be assessed as follows:

90-61 days prior to departure - loss of deposit

45-31 days prior to departure - 50% of total tour price is forfeited

60-46 days prior to departure - 35% of total tour price is forfeited

30-0 days prior to departure - 100% of total tour price is forfeited

Brought to you by *World Cultural Tours* 2002 Eastwood Rd., Ste. 306 Wilmington, NC 28403/PO Box 246, Whitinsville, MA 01588

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