

Belmont School Committee Minutes
Finance Subcommittee
October 16, 2012
Conference Room of the School Administration Building

Present: Mr. Kevin Cunningham
Ms. Laurie Slap
Mr. Anthony DiCologero, Director of Finance

Absent: Ms. Anne Lougée
Dr. Thomas Kingston, Interim Superintendent

1. Call to Order

The meeting was called to order at 8:15 a.m.

2. CPA Application Update

Mr. DiCologero reported that the Central Administration staff had reviewed the list of pending capital budget requests and determined that none met the requirements listed on the CPA application. Members of the Finance Subcommittee concurred.

3. Capital Budget Requests

Mr. DiCologero presented a preliminary list of capital budget requests for FY14. The group briefly reviewed National Grid's projection of potential savings from converting from oil to natural gas at the high school and discussed the need for additional analysis of these projections.

After some discussion, Subcommittee members recommended that the 2004 Master Plan/Feasibility Study for the High School be distributed to SC members as planning for HS renovations will be revived now that the Wellington School project is nearly complete.

4. Update re Warrant Committee Education Subcommittee recommendation to report more detailed data for Out of District (OOD) special education costs

Mr. DiCologero reported that he and Dr. Kingston had met with a potential team who might conduct the LABBB analysis. Mr. DiCologero also reported that he, Dr. Kingston, and Ken Kramer, Director of Student Services concluded that the existing staff in Student Services may be best equipped to develop the report showing more detailed OOD costs; and could be paid for their extra time.

Mr. Cunningham expressed concern that this be treated as a one-time project, when a more systemic approach is warranted. Mr. Cunningham offered to meet with Mr. Kramer to explore what data are readily available and might be tracked on an on-going basis.

5. Update re analysis of participation numbers for BHS extracurricular activities

Due to Ms. Lougée's absence, discussion was postponed until the next Subcommittee meeting.

6. Review template of budget document; discussion re any proposed tweaks to format

Mr. DiCologero distributed an excerpt from the draft MASBO report (MA Association of School Business Officials) relevant to the budget document. One of MASBO's recommendations is to include more charts and graphs in the budget document. All agreed this would be a worthwhile goal to pursue.

7. Update re: balance from Education Tax Bill Check Off Box

Due to Ms. Lougée's absence, discussion was postponed until the next subcommittee meeting.

8. Review of FSC "Open Items"

Due to time restraints, discussion was postponed until the next subcommittee meeting.

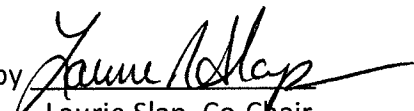
9. Approval of Minutes

Due to time restraints, approval of minutes was postponed until the next subcommittee meeting.

10. Adjournment

The meeting was adjourned at 10:15 a.m.

Respectfully submitted by


Laurie Slap, Co-Chair