

**BELMONT SCHOOL COMMITTEE CURRICULUM AND INSTRUCTION SUBCOMMITTEE MINUTES
SCHOOL ADMINISTRATION BUILDING CONFERENCE ROOM
NOVEMBER 14, 2012**

Present: Ms. Laurie Graham
Ms. Pascha Griffiths
Mr. Daniel Scharfman, Chair
Ms. Janice Darias, Assistant Superintendent

1. **OPENING BUSINESS**

1.1 Call to order

Ms. Graham called the meeting to order at 9:40 a.m.

2. **ORGANIZATIONAL MEETING**

Ms. Graham asked the Subcommittee to conduct an organizational meeting to elect a chairman.

On a motion offered by Ms. Griffiths and seconded by Ms. Graham, it was

VOTED unanimously to elect Mr. Scharfman as Chairman.

Ms. Graham suggested that the subcommittee not elect a secretary, but rather that we would take turns performing the duties of Secretary. Mr. Scharfman volunteered in this capacity for the current meeting.

3. **K-5 MATH SERIES**

Ms. Darias presented materials designed to evaluate the success of the K-5 math series pilot programs for subcommittee review. Members offered comments.

Ms. Darias indicated that she hopes to distribute and receive feedback on the series in December and to seek School Committee approval in late January. The subcommittee agreed to meet in advance of that approval request.

4. **DEFINITIONS LIST**

Ms. Darias presented a list of terms often used in describing curriculum and instruction. Subcommittee members offered minor comments and suggestions.

5. **CURRICULUM REVIEW TEAMS AND CYCLES**

Ms. Darias presented a list of the teams that are in various phases of curriculum review for each academic area. All teams include representatives of administration, faculty, and parent stakeholders.

Ms. Darias further presented curriculum proposals that had been made to the School Committee for each academic subject except Social Studies, which she expected to send later in the week. The Physical Education review is moving forward. Although a K-12 Guidance curriculum was started in the last couple of years, it was never made part of the formal review process.

Subcommittee members noted that the depth and quality of curriculum review and updates would not be possible without Curriculum Directors.

6. **IPAD INITIATIVES**


Ms. Darias reported that iPad pilot initiatives are in progress at all three school levels, and that she is working with initiative leaders to get results soon enough to allow extension or expansion of the projects next year.

7. **ADJOURNMENT**

On a motion offered by Ms. Graham and seconded by Ms. Griffiths, it was

VOTED unanimously to adjourn the meeting at 11:00 a.m.

Respectfully submitted by


Daniel Scharfman, Secretary