

**BELMONT SCHOOL COMMITTEE WORK SESSION MINUTES  
SCHOOL ADMINISTRATION BUILDING CONFERENCE ROOM  
NOVEMBER 18, 2011**

Present: Ms. Laurie Graham, Chair  
Ms. Rebecca Vose, Secretary  
Ms. Laurie Slap  
Ms. Anne Lougee  
Mr. Kevin Cunningham  
Mr. Dan Scharfman

Also Present: Dr. Thomas Kingston, Interim Superintendent  
Mr. Anthony DiCologero, Business Manager  
Mr. Fred Domenici, Manager of Buildings and Grounds

1.1 Call to Order

Ms. Graham called the meeting to order at 8:05 a.m. Noting that Ms. Vose would have to leave early, she asked Mr. Scharfman to take minutes.

1.2 Capital Budget Request

Mr. DiCologero and Mrs. Vose presented the School Department's recommendations for Capital Budget requests for the five years commencing in FY2013. He clarified that Building Envelope work is an ongoing project, that the Belmont High School paving request would cover those sections of the parking lot not funded by the Wellington Building Committee, and that he would add the multi-year duct cleaning project.

The Committee discussed the priority order of the request list, and asked Dr. Kingston to document the rationale or rubric used to assign priorities.

On a motion offered by Mr. Scharfman and seconded by Ms. Slap, it was

**VOTED** (5-0-0) (Ms. Vose had left the meeting prior to the vote) to approve the Capital Budget Request dated November 17, 2011.

1.3 Consent Agenda

To accommodate staff schedules, Ms. Graham requested that the Consent Agenda (an out of state trip to be taken by one of the hockey teams) be taken up.

On a motion offered by Mr. Scharfman and seconded by Ms. Lougee' it was

**VOTED** (5-0-0) to approve the Consent Agenda after brief discussion confirming that approval entailed no costs to be paid out of school funds.

1.4 FY13 Budget Development

Ms. Graham reminded the Committee of our upcoming meeting with the board of Selectmen on November 23, and ongoing work with the Warrant Committee related to FY13 budget development. Mr. DiCologero presented his work to date on developing FY13 cost projections, which form the basis of a level service budget. During extensive discussion, the School Committee members suggested ways to clarify and

expand the document in preparation for the meeting with the Board of Selectmen. The Committee also discussed recommendations from the School Committee Finance Subcommittee on the timing of key milestones, including allocation of town funds, and development and presentation of the reductions needed to meet available revenue forecasts.

#### 1.5 School Committee Goals

Ms. Graham requested that the School Committee defer its planned discussion of FY12 goals until a future meeting.

#### 1.6 Minutes

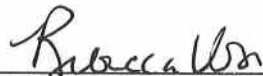
Ms. Graham requested that the School Committee defer its planned review of minutes of prior meetings until a future meeting.

#### 1.7 Executive Session

On a motion offered by Ms. Slap and seconded by Mr. Cunningham, it was

**VOTED** (5-0-0) on a roll call vote to enter Executive Session for the purpose of discussing strategy with respect to collective bargaining, given that a discussion in Open Session may have a detrimental impact on the School Committee's bargaining position. Ms. Graham announced that the School Committee would not return to Open Session.

Respectfully submitted by



Rebecca Vose, Secretary