

**BELMONT SCHOOL COMMITTEE WORK SESSION MINUTES
SCHOOL ADMINISTRATION BUILDING CONFERENCE ROOM
DECEMBER 9, 2011**

Present: Ms. Laurie Graham, Chair
Ms. Rebecca Vose, Secretary
Ms. Laurie Slap
Ms. Anne Lougee
Mr. Kevin Cunningham
Mr. Dan Scharfman
Dr. Thomas Kingston, Interim Superintendent

Call to Order

Ms. Graham called the meeting to order at 9:15 a.m.

The Committee discussed whether or not to hold their meeting on December 13th due to the fact that there is a special election on that day. They made the decision to cancel the meeting.

1.1 Finance Subcommittee Update

Mr. Cunningham reported that the Finance Subcommittee has continued to meet and also attended the Warrant Committee Education Subcommittee meeting. They have invited Mr. Robert Sarno of the Education Subcommittee to meet with Mr. DiCologero on December 20th to discuss what the Warrant Committee will need for budget information from the School Committee. The Committee feels that it is important to create a budget that has substantial summary elements.

Mr. Cunningham shared a presentation explaining the Town of Needham's budget as an example of how the School Committee might want to prepare a budget. Dr. Kingston suggested EDCO's budget as another example. Mr. Scharfman suggested the School Committee vote to approve forwarding the budget to the Warrant Committee.

The Committee discussed when to set a date for a public forum. Mr. Scharfman suggested attaching a public forum to a School Committee meeting.

At 10:45 a.m. on a motion offered by Ms. Vose and seconded by Mr. Scharfman, it was

VOTED unanimously (6-0) to adjourn the meeting.

Respectfully submitted by


Rebecca Vose, Secretary