

7003

DEDICATION OF BUILDINGS AND FACILITIES

The School Committee has sole authority over the naming or re-naming of buildings, interior facilities and grounds of the Belmont Public Schools. Dedication of a school facility is an honor bestowed on an individual whose work or service has contributed significantly to the Belmont Public Schools or to the Belmont community and who is not a school or town employee at the time of the dedication. The School Committee may consult community groups on such dedication.

The School Committee shall develop procedures to implement this policy.

Dedication of Buildings and Facilities – Procedure

7003P

These procedures shall govern the naming or renaming of school buildings, portions of school buildings, facilities or grounds by the School Committee pursuant to School Committee Policy 7003:

1. Persons wishing to suggest that a building, portion of a building or grounds be named in honor of a particular individual shall submit a request, in writing, to the School Committee for consideration on the regular School Committee meeting agenda.
2. At the time of the request, sufficient background information and rationale for the naming shall be submitted including the reasons the facility should be named after the proposed individual, and written permission from the individual or the family.
3. Any wording on a plaque or other signage in association with a dedication and any ceremony held in connection with such dedication must be pre- approved by the School Committee.
4. The School Committee retains the right to change the name of any building or facility at any time.
5. The decision of the School Committee shall be final.