

Procedures Subcommittee of the Belmont School Committee  
Minutes of March 31, 2011

The meeting began at 9:15 a.m. Members present were Kathy Miller, Elizabeth Gibson and Deborah Emello.

The minutes of March 3, 2011, March 10, 2011 and March 14, 2011 were approved.

Continued reviewing the 5131 procedures relating to student conduct. Most of these procedures have been updated and are in the appropriate school handbooks or faculty handbooks. The CMS handbook does not have a procedure for handling drug, tobacco and alcohol issues.

There is a Teacher New to Belmont handbook and a Faculty Handbook for the High School. There should be a faculty handbook for the elementary and middle school levels also.

Procedure 5134 (a) – (c) Social Events: Dances is in both the BHS and CMS handbooks. 5134 (d) Student Out of State Travel Funding is obsolete.

Procedure 5135 Management of Funds for student organizations belongs in the Business section also. We need to obtain current information on student funds.

Procedure 5140 Student Welfare and Response to Calls is unnecessary. It is part of the attendance procedures.

Procedure 5144 (a) Discipline is unnecessary. The information is duplicative and contained in other procedures. 5144 (b) is obsolete.

Procedures 5145.1 Police Questioning and Apprehension and 5145.2 Search and Seizure are unnecessary. They are covered in the policy section and by state law.

The meeting adjourned at 11:00. The next meeting will be at 9:00 on April 7, 2011 at Belmont High School.

Respectfully submitted,

*Deborah Emello*

Deborah Emello  
Secretary

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