

Procedures Subcommittee of the Belmont School Committee  
Minutes of November 18, 2010

The meeting began at 9:00 a.m. Members present were Kathy Miller, Elizabeth Gibson, Ann Rittenburg and Deborah Emello.

The minutes of November 4, 2010 and November 11, 2010 were approved as read.

Colleen is collecting the handbooks, guidelines, forms and procedures which we had requested.

We discussed the procedure for informing students of which activities require the payment of an activity fee and the procedure for disbanding activities. It was agreed that both procedures need clarification.

It was agreed that Section 5118, relating to tuition pupils, and the 5141 series, relating to health procedures are outdated.

The procedures for class assignment and choice of studies were reviewed.

The meeting adjourned at 11:00. The next meeting will be at 9:00 on December 2, 2010, in the School Administration Building.

Respectfully submitted,



Deborah Emello, Secretary

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