

Grant, Cathy

Subject: FW: Electronic Forms Statistics

From: Mazzola, Steve
Sent: Friday, November 19, 2010 4:11 PM
To: Entwistle, George
Subject: Electronic Forms Statistics

Hi George,

As we were reviewing our experiences yesterday regarding the FY11 budget, I thought it would be a good time to see how many electronic forms we have processed (and as a result, how many paper forms we did not have to process).

Here is the sorted data of forms processed since Sept. 1 (except Senior Thesis Contract which ran last Spring).

Form Name	Number Submitted
Senior Thesis Contract	545
BHS Unexcused Absence / Unexcused Tardy Report	383
Request for Leave (BHS)	136
Request for Leave (Chenery)	101
BHS Discipline Report	92
Request for Leave (Winn Brook)	75
Request for Leave (Burbank)	59
Request for Leave (Wellington)	56
Network Account Application	32
Request for Leave (Butler)	30
Tuition Reimbursement Form	27
Request for Leave (Central Office/Principals)	24
Request for Leave (Technology)	21
BHS Teacher Referral Form	10
Request for Leave Form (Special Education Office/OT/PT/Speech)	8
Request for Leave (Directors)	7
Request for Leave (Maintenance)	2
Request for Leave (Elementary Music)	1
BHS Course Failure Notification	0
BHS Senior Failure Form	0
Total:	1609