



Butler PTA
Supporting your child's education

PTA Meeting Minutes

Meeting date: 05/08/11

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Attendees:

- | | |
|----------------------|--|
| • Michael McAllister | mmcallister@belmont.k12.ma.u |
| • Frank Dill | fydill3@aol.com |
| • Maria Samson | mariasamson1@gmail.com |
| • Emily Westover | Emily.westover@gmail.com |
| • Ben Castleton | becastleton@gamil.com |
| • Lisa Oteri | ola774@earthlink.net |
| • Sara Smith | sarawsmith@mac.com |
| • Stacey Small | |
| • Rose O'Neil | Rose.oneil@gmail.com |
| • Diana Vetrano | |
| • Fred Halpern-Smith | fredhalpernsmith@me.com |
| • Qudsia Ejaz | ejazqj@gmail.com |

April In Review

Talent Show: Diane Vetrano (Maria)

- 10 more acts than last year and ended at 5:30
- thank you to everyone who helped!
- We have many orders for DVDs, and Belmont Media is creating the discs within the next week.
- Belmont Media will start airing the show once the DVD is created.

Electronics Recycling: Kathy Craig (Maria)

- Raised \$1900!
- Might want to do two a year next year

Upcoming Events

Teacher Appreciation Luncheon: Lisa Gibalerio (Maria)

- Maria assumes that Lisa has what she needs
- May 9th

Spring Picnic: Qudsia Ejaz (Maria) PQ Park?

- Qudsia stated that as the date arrives there will be a need for people to pick up popsicles and store them in freezers.
- She will approach Brothers Pizza for the same deal they have done previously (providing the pizzas at cost)
- Tentatively we are reserved for Payson Park on Friday, June 8th
- Lisa suggested Beaver Brook...discussion ensued and all agreed that Payson Park is best.
- It will be June 8th 6-8

Color Day: Ernie Thebado (Emily) PQ Park?

- May 28th, Wed
- Joanne Endo can volunteer

- Ernie would like two other parents to volunteer on the morning of to set up and champion the process and he will pre-assign all other volunteers to their tasks and give them instructions for activities ahead of time.
- Room parents will reach out for those other volunteers

4th Grade Moving On: Maureen Frohne, Kerri Benson (Emily)

- Last Tuesday of School, June 12th
- The committee is working on yearbook and a wall painting that each of the kids will be signing
- Maureen has gotten a good response for donations and volunteers

PTA Standing Committees

After School Enrichment: Stacy Small (Camille)

- Spring session is going well.
- Kathleen Kim will continue the program
- Kelly Kokoros, and Mary Christensen will be working on it as well
- Stacey is putting out a request for information to help the new committee decide on classes

Box Tops: Laura VanderHart, Mary Christensen (Frank)

- \$1346 has been earned this year for Butler through a combo of box tops, shopping on line, and others
- UPS continues to ship the box tops for free
- Mary Christensen will not be doing it next year, so thank you!

Nominating Committee: Qudsia Ejaz, Crate Herbert (Maria)

- Qudsia thanks Crate for doing the bulk of the work...thank you!
- Two people are interested in financial sec. (Sham Sokka, Priti Gaitonde)
- Three for VP for in-school enrichment (Anila Bello, Yamini Saravanan, Emma Robichaux)
- Corresponding sec and Recording (Laura Vanderhart, Sara Smith)
- Two people have been volunteered for Ways and Means (Lilia Halpern-Smith, Cara Cogliano)
- We need two co-presidents elect
- We are open for suggestions of people to contact for volunteers
- Anyone can volunteer themselves!
- Maria emphasizes the importance of coming in early for the training to be co-president
- The election will be in June. Officially the names have to be announced 30 days in advance. They will be posted on the website in the meeting minutes.

PTA Business

Meeting Minutes: Sara Smith

- We will approve April and May at the June meetings
- We will send to Kelly Kokoros to send out ahead of the June meeting

Budget Report: Ben Castleton

- We are on schedule to end the year with \$3500 cash flow from the year (assuming the \$20k cash outlay for the playground and about \$4k in individual donations received by PTA for playground)
- We are expecting to have \$27,500 in the PTA account at the end of the year.

Health and Safety: Lisa Oteri

- Lisa handed out a sheet that outlined the name of proposed PTA Health and Safety Committee.
- Events that could come under this committee: Turn off the TV, crosswalks, walk to school, the garden

- Maybe could provide a stipend for educational expenses related to the garden
- There is a national PTA healthy lifestyles program...maybe the PTA could support the work that Connie Page already does, or enhance what she does
- Nick Worldwide Day of Play
- Presidential Active Lifestyle Award...encourage kids to be active for 60 minutes a day, five days a week, for 6-8 weeks.
- Mr. Mc. announced that there will be money in the budget next year for a permanent crossing guard at Trapelo Rd.
- Mr. Mc. Wants to increase internet safety awareness, to close the loop between school and home.
- Qudsia wants to increase kids' awareness of traffic safety
- Mr. Mc. stated that perhaps there could be a police safety day, like we do a fire safety day
- Lisa suggests one event around nutrition, one around safety, and one around activity
- Lisa and board came up with the idea for this committee last year but it hasn't gotten off the ground yet.

Mike McAllister: Playground Update

- Mike handed out a spreadsheet of donations
- We have raised 109,800K, this is incredible for a four month time period.
- 104 individuals have written checks, not all are Butler families (totaling \$14k)
- \$35k in anonymous donations
- BEDP gave \$25k
- French Construction donated for demo
- PTA giving \$20k
- Pete Small and the Playground committee interviewed the state bid list firms, we did site visits, made reference calls, and we chose Miracle Playground equipment
- We finalized the design and the estimate and now it is the hands of the business office (Fred and Tony)
- The bid is \$89k for application of surfacing, installation, and swings, but site prep has not been provided. If it is over \$10k then Tony will need to put it out to bid, which will cause a 2 wk delay.
- We still aim to get it installed by the end of the year
- Mike handed out a plan of current design
- The site prep bid will include topsoil and seeding for grass for whole green area. DPW will do some of the work.
- In order to complete phase 2 then we will need an additional \$100k
- Mike will post the finalized design on listserv, website, and out in the main school hall. BEDP and Butler teachers have approved the design.