

METCO
Belmont Public Schools

BUS TRANSPORTATION

Safe and appropriate behavior is expected of all students who ride a bus to and from school and on field trips. School rules apply to all students riding the bus. In addition, unsafe behaviors such as but not limited to standing, excessive loud noise, throwing items in or out of the bus, behaviors that distract the bus driver, bus monitor and any substitute or unauthorized use of emergency exits will result in disciplinary action. Because buses are at or near capacity, you must ride your assigned bus and may not use the school buses for transportation to your friends' houses or destination other than your home or assigned after school programs..

Any student on a bus who creates a problem will be reported to the METCO Director. All offenses will be communicated to the Principal.

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| <u>1st Offense</u> | Will result in a conference with the student, and parents will be contacted. |
| <u>2nd Offense</u> | Will result in a suspension of bus privileges for 3 days. |
| <u>3rd Offense</u> | Will result in a suspension of bus privileges for 1 week. |
| <u>4th Offense</u> | Will result in revocation of your bus privileges for the remainder of the year. |

WE ASK THAT PARENTS & STUDENTS SIGN AND RETURN THE SLIP BELOW TO BUS MONITOR

I have read the bus rules and understand the consequences if these rules are not followed.

Parent Signature

Student Signature

Date

Belmont METCO Bus Transportation Policies and Procedures

To help ensure a safe and enjoyable bus ride for your child(ren), please honor the following policies and procedures.

1. Review the Belmont METCO Bus "Code of Conduct" with your child(ren).
2. Respect the Bus Drivers and Bus Monitors. They are absolutely committed to providing a safe and enjoyable ride for your child(ren).
3. Arrive at your child's bus stop 10 - 15 minutes before the scheduled time. Sometimes the bus may arrive a few minutes early and cannot wait due to traffic. In the morning, your child should be ready to step immediately onto the bus when the bus arrives (i.e. Please do NOT wait in a parked car; wait at the bus stop).
4. Please pick-up your child ON TIME in the afternoon. In addition to arriving 10-15 minutes before the scheduled drop-off time, be prepared to wait up to 15 minutes as sometimes the bus may be stuck in traffic and running late.
5. If there is no one to receive your child in the afternoon, the Bus Driver and Bus Monitor will accompany your child to METCO, Inc. at 40 Dimock Street in Roxbury. You will be notified and will need to meet your child at METCO, Inc. NOTE: METCO, Inc. is not a daycare provider and children must be picked up immediately. Children regularly brought to METCO, Inc. due to their parents' inability to have them met appropriately by an adult in the afternoon may lose their bus riding privileges.
6. When meeting your child in the afternoon, please physically stand at the stop to greet her or him. This lets the Bus Driver and Bus Monitor know that the appropriate person is receiving the child. Please DO NOT sit and wait in a parked car for your child.
7. If someone other than you will pick-up your child on a particular day, you must inform the METCO Office at 617-993-5850 or inform the bus monitor/driver in advance.
8. If you feel strongly that a stop needs to be changed or be added, please contact the METCO Office at 617-993-5850. Please note that bus drivers may not make changes or additions to the existing bus route.

Belmont METCO Bus Code of Conduct

To ensure a safe and enjoyable bus ride to and from school, each student must abide by the following rules.

1. Respect each other. Please do NOT hit, kick, push, or trip one another.
2. Respect the Bus Driver and the Bus Monitor. When the Bus Driver and Bus Monitor ask you to do something, follow their direction. They are here to help you get to school and back home safely.
3. Keep all parts of your body and all objects to yourself and inside the bus.
4. Keep the noise level down. You may talk quietly, but must remain seated and facing forward at all times.
5. Keep the aisle clear. Keep backpacks and other belongings with you at all times.
6. Do NOT litter, write on, or damage the bus.
7. Do NOT fight on the bus. **The consequence for fighting is a 3-day suspension from the bus.**
8. Do NOT sell any items on the bus. This includes items such as candy, chips, gums, clothes, and toys.
9. Do NOT eat or drink on the bus.
10. Do NOT swear.
11. Do NOT use cell phones, iPods or other music players, and handheld gaming systems on the bus unless given explicit permission by the bus monitor. If you must contact a parent by use of cell phone, the bus monitor permission must be asked for before doing so. **Note: These items may be taken by the bus monitor if used without permission or inappropriately.**
12. Weapons and drugs can hurt you and other students. Do NOT carry or use weapons or drugs. You must keep all weapons (such as knives and guns) and drugs off the bus. **If you have weapons and/or drugs, this will result in immediate and long-term suspension from bus transportation.**